

12 June 2015


AZ @ PAYA LEBAR
Our Ref: MCST/06-01/15

All Subsidiary Proprietors / First Mortgagees / Tenants
The Management Corporation Strata Title Plan No. 4136
AZ @ Paya Lebar
140 Paya Lebar Road
Singapore 409015

Dear Sir / Madam,

RE: GENTLE REMINDER FOR UNAUTHORIZED RENOVATION

We have received feedbacks that there were unauthorized renovation at units of AZ Building which had not been included in the renovation application to the Management Office previously for the following renovation works:-

- i) Erection of Mezzanine Floor
- ii) Replacement of Fire Rated Wooden Main Door with Non-Fire Rated Glass Door

***In pursuant to para 7.5 of the House Rules on Commencement of Renovation Works:-
Application of Permit - Written Approval from the Management must be obtained before subsidiary proprietors and/or occupier can apply for the Permit to commence renovation works and must be accompanied by the drawings endorsed by the Management.***

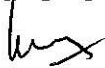
Hence, we strongly advise that you shall take immediate action to apply for approval and clearance with the relevant authorities, include Singapore Civil Defense Force (SCDF) and Urban Redevelopment Authority of Singapore (URA), if you have not done so previously. Respective unit owner shall take full responsibility for any regulatory issues or possible penalty by the relevant authorities through their enforcement action (if any), includes Fire Hazard issue due to blockage of sprinkle heads or legal GFA issues etc.

We seek your understanding and compliance of the above. You may contact the Management Office at Tel. 6842-2450, if you require further clarifications.

Thank you.

Yours faithfully,

COLLIERS INTERNATIONAL CONSULTANCY AND VALUATION PTE LTD
Managing Agents



Cheow Ming Chuang
Building Manager



Copy: Notice Board