



28th Oct 2015

Our Ref: MCST/10-01/01

All Subsidiary Proprietors (SP) / First Mortgagees / Tenants
MCST No. 4136
AZ @ Paya Lebar,
140 Paya Lebar Road
Singapore 409015

Dear Sir / Madam,

RE: 2nd FIRE DRILL EVACUATION EXERCISE ON 18th DECEMBER @ 3PM
AZ @ PAYA LEBAR

As a mandatory requirement by Singapore Civil Defense Force for all building in Singapore to have fire drill evacuation exercise twice a year to achieve work safe environment for all.

We have scheduled the 2nd FIRE DRILL EVACUATION EXERCISE on **18th December 2015 Friday @ 3pm** and planned to have two (2) volunteer Fire Warden representing each floor from level 1 ~ 10 for the exercise.

Attached please find copy of the Fire Warden FORM for your completion, if you would like to be volunteered to represent your unit for the exercise. Briefing session will be conducted by our Fire Safety Manager (FSM) for the Fire Wardens before the exercise.

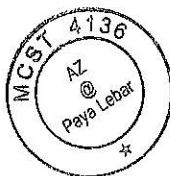
We look forward to have a successful 2nd Fire Drill Evacuation exercise at AZ Building soon!

Thank you.

Yours faithfully,
COLLIERS INTERNATIONAL CONSULTANCY AND VALUATION PTE LTD
Managing Agents

A handwritten signature in black ink, appearing to read 'Cheow Ming Chuang', is written over a horizontal line.

Cheow Ming Chuang
Building Manager



Cc. FSM – James Chor
Notice Board

